

# A guide for family leave

Saving for your pension is a long-term investment and many things can happen throughout this time. The arrival of a child has a big impact on your life both in and outside work. You may be entitled to take time off work to prepare for this or help with the adjustment over this time.

Here we answer some of the questions that you might have in relation to your pension at this time, such as:

- Will my scheme membership continue?
- Will my contributions change while I am off?
- Will my contributions to BRASS or AVC Extra continue?
- Will my BRASS matching continue?
- Will my pension benefits be affected?
- What happens when I am no longer receiving any pay?
- How will any arrears of contributions be repaid?
- Do I need to tell RPMI about my leave?
- What happens if I don't return to work?
- Where can I get more information?

## **Will my scheme membership continue?**

Yes. Your scheme membership will be continuous, unless you have an agreement with your employer for this to be treated differently.

## **Will my contributions change while I am off?**

Yes they might, as your contributions are calculated using a percentage of your earnings. The same percentage will be used to calculate your contributions, so, if your earnings change while you are off then your contributions will too.

Your earnings could reflect higher rate statutory maternity pay, lower rate statutory maternity pay, statutory adoption pay or statutory paternity pay.

However, if you receive full pay or take unpaid leave your contributions will not change.

## **Will my contributions to BRASS or AVC Extra continue?**

Yes. All the time you are earning enough to cover your BRASS or AVC contributions they will continue, however, you can decide to change or stop your contributions during the time you are receiving lower pay.

## **Will my BRASS matching continue?**

Yes. If you normally receive BRASS matching from your employer this will continue while you are making BRASS contributions.

If your BRASS contributions were stopped because your pay reduced, your employer should notify RPMI when you return to work to reinstate your BRASS matching.

## **Will my pension benefits be affected?**

No. Your membership will normally be continuous and all your benefits are based on your final average pay (including any final average restructuring premiums), unless you have an agreement with your employer to be treated differently.

## What happens when I am no longer receiving any pay?

If your pay reduces to nil you will no longer pay any contributions, however, your employer will continue to pay these on your behalf until you return to work.

When you return to work you will owe arrears of contributions as your employer had continued to pay these on your behalf. You will need to pay these back to your employer, in addition to your normal scheme contributions.

Any AVC contributions will also stop when your pay has either reduced to nil or is too low to deduct contributions. When you return to work you can choose if you would like to pay any missed AVC contributions.

## How will any arrears of contributions be repaid?

These will be deducted from your salary each pay period until they are paid off, in addition to your normal scheme contributions at a rate of 50% of your normal contributions.

## Do I need to tell RPMI about my leave?

No. This will be done for you by your employer, they will also tell RPMI of any changes to the pension contributions you will make while you are off.

## What happens if I don't return to work?

If you do not return to work you will be treated as though you have left the Scheme, and you will have to repay any arrears of contributions to your employer. If you do not or are unable to do this, they can request that the arrears are deducted from your pension benefits.

## Where can I get more information?

You can find more information by:

- Visiting [railwayspensions.co.uk](http://railwayspensions.co.uk)
- Phoning the Helpline on 0800 012 1117
- Contacting your employer

You may also be able to find some generic information from tax credits and child benefit to parenting issues at [gov.uk](http://gov.uk)

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